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Building Permit Application

Michigan Code Inspections, LLC
PO Box 112, Paw Paw, MI. 49079
Phone: 269-539-8747
permits.MCILLC@gmail.com
https://mcillc.us/

This form can be completed by tabbing to each field and typing in the required information.

Authority: 1972 PA 230
Penalty: Failure to provide the information may result in denial of your request.

LARA is an equal opportunity employer/program. Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.

Project or Facility Information

PROJECT NAME	ADDRESS

NAME OF CITY, VILLAGE OR TOWNSHIP IN WHICH JOB IS LOCATED ☐ City ☐ Village ☐ Township OF:	CITY	ZIP CODE

COUNTY	BETWEEN	AND

Applicant

NAME	E-MAIL

ADDRESS	CITY	STATE	ZIP CODE	TELEPHONE NUMBER (Include Area Code)

Owner of the land in fee on which the building or structure will be constructed

NAME	ADDRESS

CITY	STATE	ZIP CODE	TELEPHONE NUMBER (Include Area Code)

Cost and Fees

ESTIMATED PROJECT COST

$_____

Re-Open Expired Permit	$75.00
Island Inspection Fee (Where ferries, boats or planes are involved.)	$50.00

CERTIFICATE OF OCCUPANCY ($50.00 FEE) ☐YES ☐ NO	BUILDING PERMIT FEE ENCLOSED **(The first $100.00 of an application is non-refundable)** $_____	OR STATE ACCOUNT NUMBER _____

Validation – For Department Use Only

USE GROUP _____

TYPE OF CONSTRUCTION _____

SQUARE FEET _____

APPLICATION FEE (non-refundable) $_____

CERTIFICATE OF OCCUPANCY □ YES □ NO $_____

NUMBER OF INSPECTIONS _____ $_____

TOTAL PERMIT FEE $_____

APPROVAL SIGNATURE _____

Validation Area

Residential builder or Residential maintenance and alteration contractor

NAME	COMPANY NAME	ADDRESS	
CITY	STATE	ZIP CODE	TELEPHONE NUMBER (Include Area Code)
STATE OF MICHIGAN LICENSE NUMBER			EXPIRATION DATE
FEDERAL EMPLOYER ID NUMBER (or reason for exemption)		WORKERS COMP INSURANCE CARRIER (or reason for exemption)	
UNEMPLOYMENT INSURANCE AGENCY EMPLOYER ACCOUNT NUMBER (or reason for exemption)			

Purpose of Project

☐ NEW BUILDING ☐ ALTERATION ☐ DEMOLITION ☐ FOUNDATION ONLY PREMANUFACTURE ☐ RELOCATION
☐ ADDITION ☐ REPAIR ☐ MOBILE HOME SET-UP ☐ ☐ OTHER_____

Plan Review Required

professional engineer in accordance with 1980, PA 299 as amended. The seal and signature is not required for one- and two-family dwellings less than 3,500

square feet of calculated floor area and public works less than $15,000 in total construction cost. Applicant must submit a detailed statement in writing, verified by affidavit of the individual making it, of the specifications for the building or structure, and full and complete copies of the plans drawn to scale of the proposed work. Applicant must also submit a site plan showing the dimensions, and the location of the proposed building or structure and the other buildings or structures on the same premises.

For buildings regulated by the Michigan Building Code, 2 sets of printed prints and 1 set of digital, the appropriate fees will be assessed, and approved before a building permit can be issued.

Residential - Buildings Regulated by the Michigan Residential Code

☐ ONE FAMILY
☐ TWO OR MORE FAMILY
NO. OF UNITS_____
☐ TOWNHOUSE
NO. OF UNITS_____
☐ ATTACHED GARAGE
☐ DETACHED GARAGE
☐ OTHER_____

Buildings Regulated by the Michigan Building Code

☐ (A-1) ASSEMBLY (THEATRES, ETC.)
☐ (A-2) ASSEMBLY (RESTAURANTS, BARS, ETC.)
☐ (A-3) ASSEMBLY (CHURCHES, LIBRARIES, ETC.)
☐ (A-4) ASSEMBLY (INDOOR SPORTS, ETC.)
☐ (A-5) ASSEMBLY (OUTDOOR SPORTS, ETC.)
☐ (B) BUSINESS
☐ (E) EDUCATION
☐ (F-1) FACTORY (MODERATE HAZARD)
☐ (F-2) FACTORY (LOW HAZARD)
☐ (H-1) HIGH HAZARD (DETONATION)
☐ (H-2) HIGH HAZARD (DEFLAGRATION)
☐ (H-3) HIGH HAZARD (COMBUSTION)
☐ (H-4) HIGH HAZARD (HEALTH HAZARD)
☐ (H-5) HIGH HAZARD (HPM)
☐ (I-1) INSTITUTIONAL 1 (SUPERVISED)
☐ (I-2) INSTITUTIONAL 2 (HOSPITALS ETC.)
☐ (I-3) INSTITUTIONAL 3 (PRISONS ETC.)
☐ (I-4) INSTITUTIONAL 4 (DAY CARE ETC.)
☐ (M) MERCANTILE
☐ (R-1) RESIDENTIAL 1 (HOTELS, MOTELS)
☐ (R-2) RESIDENTIAL 2 (MULTIPLE FAMILY)
☐ (R-3) RESIDENTIAL 3 (1 & 2 FAMILY)
☐ (R-4) RESIDENTIAL 4 (ASSISTED LIVIN\G)
☐ (S-1) STORAGE 1 (MODERATE HAZARD)
☐ (S-2) STORAGE 2 (LOW HAZARD)
☐ (U) UTILITY (MISCELLANEOUS)

WILL THERE BE FIRE SUPPRESSION? ☐ YES ☐ NO SCOPE OF WORK?

Type of Construction

☐ 1A - Non-Combustible (Protected Structural Elements) 3HR
☐ 2B - Non-Combustible (Non-Rated Structural Elements)
☐ 4 - Heavy Timber
☐ 1B - Non-Combustible (Rated Structural Elements) 2HR
☐ 3A - Non-Combustibles (Exterior Walls Only)
☐ 5A - Combustible (Structural Elements Rated) 1HR
☐ 2A - Non-Combustible (Rated Structural Elements) 1HR
☐ 3B - Non-Combustible (Bearing Walls Rated)
☐ 5B - Combustible (All Elements Not Rated)

C. Dimensions / Data

FLOOR AREA:	EXISTING	ALTERATIONS	NEW
BASEMENT			
1ST & 2ND FLOOR			
3RD FLOOR & ABOVE			
TOTAL AREA			

Site or Plot Plan - For Applicant Use

Local Governmental Agency to Complete This Section

ENVIRONMENTAL CONTROL APPROVALS

	REQUIRED?	APPROVED	DATE	NUMBER	BY
A - Zoning	☐ Yes ☐ No ☒ NA				
B - Fire District	☒ Yes ☐ No ☐ NA				
C - Health Department	☒ Yes ☒ No ☐ NA				
D - Soil Erosion	☐ Yes ☒ No ☐ NA				
E - Flood Zone	☐ Yes ☒ No ☐ NA				

General: Building work shall not be started until the permit has been issued by the Michigan Code Inspections, LLC . All installations shall be in compliance with the Michigan Building Codes. **No work shall be concealed until it has been inspected.** The telephone number for the inspector will be provided on the permit form. **When ready for an inspection, call the inspector providing as much advance notice as possible and provide the job location, permit number, and contact information. Schedule permitting, the inspector will respond to an inspection request within two (2) business days to schedule the inspection. Inspections are typically performed within five (1-2) business days subject to the inspection schedule.**

Expiration of Permit: A permit remains valid as long as work is progressing, and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned a period of 180 days after the time of commencing the work. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN 180 DAYS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED. THE CHARGE TO RE-OPEN A CLOSED PERMIT IS $75.00.**

Where to Submit Application: The Bureau of Construction Codes is responsible for code enforcement in units of government throughout the state which have no local inspection authority and for all state-owned buildings as well as school building construction where a local delegation of authority does not exist. Prior to applying for a permit, please review the Statewide Jurisdiction List for anything other than K-12 Educational Facilities. For K-12 Educational Facilities please review the Local School Construction Enforcement List. This information is updated regularly due to changes in the construction code enforcement authority as they may be conducted by either the state, county, or local unit of government. A permit application must be submitted to the appropriate enforcing agency based upon these lists. Permit applications should be sent to the address on the first page of this application. Questions regarding issued permits may be directed to permits.MCILLC@gmail.com or 269-539-8747.

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523a, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

I, _____ (name), _____ (title), attest that the statements, specifications, and plans submitted with this application are true and complete and contain a correct description of the building or structure, lot or parcel, and proposed work. I further attest that this application complies with the requirements of MCL 125.1510 and that I am a person authorized under MCL 125.1510(2) to make the statements and attestations contained in this application under MCL 125.1510(2).

SIGNATURE	DATE